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|  | **WHI Dentist Program 2021 Calendar** | **Icon  Description automatically generated** |

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| **JANUARY** | **FEBRUARY** | **MARCH** |
| **January is Office Safety/WISHA month!*** Schedule your monthly staff [office safety/WISHA](https://lni.wa.gov/safety-health/safety-topics/industry/dental#videos-training-and-prevention) meetings for the year

Hold your first 2021 office safety/WISHA staff training | **February is HIPAA month!*** Review/train/educate your employees every February on [HIPAA and privacy requirements](https://www.hhs.gov/hipaa/for-professionals/training/index.html)

Conduct monthly office safety/WISHA staff training | **March is Bloodborne Pathogens month!*** Review/train/educate your employees every March on [bloodborne pathogens](https://lni.wa.gov/safety-health/safety-topics/industry/dental)

Conduct monthly office safety/WISHA staff training |
| **APRIL** | **MAY** | **JUNE** |
| **April is Infection Control month!*** Review/train/educate your employees every April on infection control – [Infection Control Rules](https://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/Dentist/InfectionControl)

Conduct monthly office safety/WISHA staff training | Mark your calendar for 5/14/21 for a WHI Dentist Program webinar on informed consent, standard of care and documentationConduct monthly office safety/WISHA staff training | Conduct monthly office safety/WISHA staff training |
| **JULY** | **AUGUST** | **SEPTEMBER** |
| **July is Healthcare Provider****Basic Life Support (BLS) month!*** Certification is required every two years – is this the year you need to re-certify?

Conduct monthly office safety/WISHA staff training | Conduct monthly office safety/WISHA staff training | Conduct monthly office safety/WISHA staff training |
| **OCTOBER** | **NOVEMBER** | **DECEMBER** |
| Do you have a Business Owners Policy (BOP) with Optima? Watch for your renewal documents and provide updates on your property and equipment as applicable.* Pending or potential acquisition, merger, sale, retirement or closure of your practice
* Change of practice location
* Formation of a legal entity for your practice
* Additional/new equipment
* Any NEW COIs or AI endorsements
* Increase or decrease in employees

Conduct monthly office safety/WISHA staff training | Watch for your renewal documents/invoice for your WHI Dentist Program (professional liability) policy* Check your renewal documents – is your name correct? Do you need coverage for an entity?

Conduct monthly office safety/WISHA staff training | Pay your WHI Dentist Program renewal premiumPay your BOP renewal premium (Travelers)Conduct monthly office safety/WISHA staff training |
| **IMPORTANT REMINDERS:****All licenses/registrations renew on your and your staff’s birthdays.**  |  |

**WHI DENTAL PRACTICE RESOURCE LIST**

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| **Washington State Dental Association:** [**Website**](https://www.wsda.org/) |
| * [Continuing Education](https://www.wsda.org/continuing-education): PNDC New Date 11/11 – 11/13/2021 in Seattle.
* See Infection Control Rules [Update](https://www.wsda.org/member-center/regulations/2021/01/28/dental-infection-control-rules-update) for education, checklists, and plans.
* **Key Dates on new Infection Control Rules:**

Jan. 23, 2021- New Rules Take EffectDec. 1, 2021- Water Line Testing Requirement BeginsBy Jan. 23, 2022 & Annually Thereafter- 1-Hour Infection Prevention Standards Education Aug. 31, 2022- Sterilization of Low-Speed Hand Piece Motors Requirement Begins |

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| **Washington State Department of Labor & Industry:** [**Website**](https://lni.wa.gov/) |
| * Dental Safety: [Requirements](https://lni.wa.gov/safety-health/safety-topics/industry/dental) & [Videos, Training & Prevention](https://lni.wa.gov/safety-health/safety-topics/industry/dental#videos-training-and-prevention) includes occupational health education for dental hygienists and topic information on emergencies, formaldehyde, hazardous drugs and chemicals, and blood borne pathogens for monthly office safety and annual trainings
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| **What is WISHA?** |
| * The Washington Industrial Safety and Health Act (**WISHA**), Chapter 49.17 RCW, requires all state employers to maintain work practices and work environments which do not endanger the health or safety of employees.
* [WISHA & OSHA](https://worksafeaccess.com/osha-vs-wisha/): The difference between federal and WA State safety regulations.
* WISHA requires monthly office staff safety education.
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| **Continuing Education** |
| * Washington State Department of Health Dentist Continuing Education [Requirements](https://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/Dentist/ContinuingEducation)
* University of Washington School of Dentistry: [Continuing Dental Education](https://dental.washington.edu/continuing-dental-education/)
* Teledentistry: Seattle King County Dental Society: 1/2021 CE [Available here](https://www.skcds.org/for-dentists/continuing-education)
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| **ACORA The Foundation of Delta Dental of Washington:** [**Website**](https://arcorafoundation.org/) |
| * [Learn & Share Resources](https://arcorafoundation.org/learn-share/): Blogs, Data Reports, Professional Training and Videos
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| **Annual Training: HIPAA, Bloodborne Pathogens, Infection Control** |
| * List dates/topics (i.e., CDC Infection Prevention [Checklist](https://www.cdc.gov/oralhealth/infectioncontrol/pdf/safe-care-checklist.pdf) for Dental Settings, New Rules)
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| **Staff Birthday Reminders: License & Registration Renewals, BLS every Two Years** |
| * List staff/renewal dates
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| **Other Topics**  |
| * Dentist License [Requirements](https://www.doh.wa.gov/LicensesPermitsandCertificates/ProfessionsNewReneworUpdate/Dentist/LicenseRequirements) and [Sedation levels and CE requirements](https://dental.washington.edu/wp-content/media/Sedation-Levels-and-Requirements.pdf)
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/RV – 02.2021